



Terms & Conditions Conference Registration

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How can I register?

- Follow this link: <https://userarea.photovoltaic-conference.com>
- Login with your e-mail address and password to access your personal user profile.
- Proceed to Conference registration.
- The online registration process is completed with the receipt of your online registration form and your successful payment.
- A direct payment via credit card is recommended. Visa and Master cards are accepted.
- After successful payment your personal accreditation and your invoice will be sent to your e-mail address.
- You may also ask for an invoice in advance via choosing “invoice” as payment type.
- Your proforma invoice and accreditation will also be available in your user profile for instant download, at any time after payment.
- Due to special tax laws in Portugal, you will receive your certified invoice no later than 30 days after your order.



Conference Registration Fees and Categories

Below mentioned prices include Portuguese value-added tax (VAT) according to the Portuguese value-added tax law.

Conference fees must be invoiced with the value-added tax of the country, in which the service is provided (here: Portugal).

	EARLY BIRD Registration and Payment by 30 June 2023 (CET)	REGULAR Registration and Payment by 16 September 2023	ON-SITE Registration and Payment from 17 September 2023	ONLINE Ticket Registration and Payment by 17 September 2023
FULL WEEK (incl. VAT)	€ 1,260	€ 1,465	€ 1,605	€ 660
net	€ 1,024.39	€ 1,191.06	€ 1,304.88	€ 536.59
ONE DAY (incl. VAT) Mon/Tue/Wed/Thu/Fri choose 1 day	€ 635	€ 730	€ 830	
net	€ 516.26	€ 593.50	€ 674.80	
TWO DAYS (incl. VAT) Mon/Tue/Wed/Thu/Fri choose 2 days	€ 1,010	€ 1,160	€ 1,300	
net	€ 821.14	€ 943.09	€ 1,056.91	
STUDENTS (incl. VAT) Full Week	€ 355	€ 425	€ 485	€ 285
net	€ 288.62	€ 345.53	€ 394.31	€ 231.71
Visitor Exhibition (incl. VAT)	€ 30 per day	€ 30 per day	€ 30 per day	
net	€ 24.39	€ 24.39	€ 24.39	
Conference Dinner (incl. VAT)	€ 120	€ 120	€ 120	
net	€ 97.56	€ 97.56	€ 97.56	



EU PVSEC 2023

40th European Photovoltaic Solar Energy
Conference and Exhibition

Full Week

- Access to all plenary sessions, oral sessions and visual presentations of the EU PVSEC 2023 Conference Programme
- Access to all EU PVSEC 2023 Parallel Events
- Access to the EU PVSEC 2023 Industry Summit
- Access to the Exhibition (18-21 September 2023)
- Access to all recorded sessions of the Conference Programme to stream on demand in the online platform for three months after the event
- Welcome Reception on the 18 September 2023
- Invitation to all Coffee Breaks
- Networking Lunch (18-21 September 2023)
- Conference Proceedings of the EU PVSEC 2023
- Free WIFI on-site
- Free use of wardrobe on-site
- Portuguese VAT

Full Week Online

- Access to all recorded sessions of the Conference Programme incl. virtual posters and Parallel Events to stream on demand (no live streaming) in the online platform for three months after the event
- Possibility to get in touch with the speakers and presenters online
- Conference Proceedings of the EU PVSEC 2023
- Portuguese VAT
- The Full Week Online Ticket does not entitle speakers to give a presentation

One Day

- Access to all plenary sessions, oral sessions and visual presentations of the EU PVSEC 2023 Conference Programme on day registered
- Access to all EU PVSEC 2023 Parallel Events on day registered
- Access to the EU PVSEC 2023 Industry Summit on day registered
- Access to the Exhibition on day registered
- Access to all recorded sessions of the Conference Programme to stream on demand in the online platform for the day registered for three months after the event
- Welcome Reception (if the registered day is the 18 September 2023)
- Invitation to all Coffee Breaks on day registered
- Networking Lunch on day registered (18-21 September 2023)
- Conference Proceedings of the EU PVSEC 2023
- Free WIFI on-site
- Free use of wardrobe on-site
- Portuguese VAT



Two Days

- Access to all plenary sessions, oral sessions and visual presentations of the EU PVSEC 2023 Conference Programme on days registered
- Access to all EU PVSEC 2023 Parallel Events on days registered
- Access to the EU PVSEC 2023 Industry Summit on days registered
- Access to the Exhibition (18-21 September 2023) on day registered
- Access to all recorded sessions of the Conference Programme to stream on demand in the online platform for the days registered for three months after the event
- Welcome Reception (if the 18 September 2023 is one of the registered days)
- Invitation to all Coffee Breaks on days registered
- Networking Lunch on days registered (18-21 September 2023)
- Conference Proceedings of the EU PVSEC 2023
- Free WIFI on-site
- Free use of wardrobe on-site
- Portuguese VAT

Students

To qualify for the reduced student fee, it is obliged to upload one of the following **original** documents **during the registration process**:

- (a) Original and valid student I.D. card indicating the date of validity. The ID must be valid at least until the last day of the conference.
or
- (b) An original, personalised letter signed by the head of the relevant university or institutional department providing the full-time student status until the last day of the conference.

The organiser is not in the position to grant access to the EU PVSEC 2023 as registered student without one of those documents. The voucher will be sent after validating the student documents as well as access to the online content will be granted.

The student fee is also applicable for PhD students. Full time students only, maximum age 35.



The student registration includes:

- Access to all plenary sessions, oral sessions and visual presentations of the EU PVSEC 2023 Conference Programme
- Access to all EU PVSEC 2023 Parallel Events
- Access to the EU PVSEC 2023 Industry Summit
- Access to the Exhibition (18-21 September 2023)
- Access to all recorded sessions of the Conference Programme to stream on demand in the online platform for three months after the event
- Welcome Reception on the 18 September 2023
- Invitation to all Coffee Breaks
- Networking Lunch (18-21 September 2023)
- Conference Proceedings of the EU PVSEC 2023
- Free WIFI on-site
- Free use of wardrobe on-site
- Portuguese VAT

Group Booking Discount

Send 10 or more delegates from your organisation to participate in the EU PVSEC 2023 and save up to 20% from the Early Bird or Regular Conference registration fee:

Category	Early Bird Fee	Regular Fee	Number of registrations		
			10-19	20-29	> 29
Full Week	€ 1,260	€ 1,465	10% OFF	15% OFF	20% OFF
One Day	€ 635	€ 730			
Two Days	€ 1,010	€ 1.160			
Students	€ 355	€ 425			

Discounts are available within Early Bird or Regular registration period.

Discounts will be assigned to your company based on the number of participants, that you announce to Ms. Lisa Grosshans, lisa.grosshans@wip-munich.de, +49-(0)89 72012 737.

If the number of registrants, which is the basis of the group booking discount calculation, is not reached at the end, the discount will be lapsed accordingly. An administrative fee of € 30 will be applied for every invoice that needs to be changed within this process.



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EU PVSEC Dinner

- The EU PVSEC 2023 Dinner will be held on Wednesday evening, 20 September 2023.
- The EU PVSEC 2023 Dinner can be booked optionally in every registration category.
- You can book one dinner ticket per bought conference ticket.
- Portuguese VAT included.
- The dinner tickets will be handed out at the registration desk on-site.
- Kindly note that lost or not redeemed dinner tickets cannot be reimbursed.
- Dinner tickets are limited.

Networking Lunch

- A networking lunch is included in the conference tickets from Monday to Thursday, 18-21 September 2023, in a dedicated networking area at Lisbon Congress Center – CCL.
- This avoids extra waiting time in lunch periods and provides a networking environment.
- The networking lunch will be served buffet style.

EU PVSEC Proceedings

- The EU PVSEC 2023 Proceedings contain all scientific papers presented at the EU PVSEC 2023 and submitted for publication.
- They constitute a comprehensive source of state-of-the-art information and vital point of reference for researchers, technologists, decision-makers, entrepreneurs and all involved in the global PV sector.
- The EU PVSEC 2023 Proceedings include full presented papers, slides presentations and poster presentations (if available).
- Conference participants will have immediate and free access to the EU PVSEC 2023 Proceedings right after publication in November 2023.
- The EU PVSEC 2023 Proceedings are available on www.eupvsec-proceedings.com.

PV Academy

- The PV Academy will give a deep insight into selected PV research & development topics and will take place Sunday 17th September 2023, on-site in the Faculty of Sciences of the University of Lisbon, Room 6.1.36 (Building C6)
- Invoicing will start from July 2023.
- For professionals the full day ticket costs € 150 (incl. VAT), one session costs € 50 (incl. VAT).
- For students the full day ticket costs € 90 (incl. VAT), one session costs € 30 (incl. VAT).

Green Ticket

We would like to offer you the opportunity to make your conference participation climate neutral. For a surcharge of € 12 (incl. VAT), you will receive a Green Ticket. This climate protection contribution will be completely invested in high-quality climate protection projects. Your contribution will be indicated on your badge. Further information is available here: [Sustainability \(eupvsec.org\)](http://Sustainability(eupvsec.org))



General Registration Conditions

- To enable queries, do not forget to quote your phone number and your e-mail address.
- To complete the registration process, the receipt of both the online registration and the payment is imperative!
- Registration fees are based on the date of receipt of payment.
- The prices indicated are valid per person and are applicable only if both the online registration and the payment are received by the below mentioned deadlines (payment conditions). Otherwise, the higher registration fees will apply.
- We strongly recommend registering as early as possible to benefit from lower registration fees.
- Please note that access to conference activities may become subject to availability in case of late registration.
- After successful registration and payment, you will have direct access to your invoice and accreditation in the user area.
- After your participation in the EU PVSEC 2023 you will have direct access to your letter of attendance in the user area.

Payment Conditions

- Payments must be settled in EURO.
- Payment in any other currency will not be accepted.
- To benefit from the lower registration fees, all payments must be received by the relevant deadline 30 June 2023 for Early Bird prices.
- Discounts granted for early registration will expire if you miss your payment goal.
- Admittance to the Conference without payment of the registration fee cannot be granted.

Payment Options

Credit Card

- To benefit from receiving your accreditation immediately, we strongly recommend a prompt payment via credit card within the online registration process.
- Visa and Master cards are accepted.

Bank Transfer

- Bank charges are at the expenses of the participant and must be paid at source in addition to registration fees.
- If payment is affected for more than one person or by a company, please make sure to indicate all participant names or invoice numbers.
- We strongly recommend not using the bank transfer option later than 28 August 2023, especially for bank transfers from other countries than Germany (bank transfer might not arrive by time prior to the event). Please pay by credit card in this case.



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Bank Details

Bank: HypoVereinsbank (Unicredit)
Am Harras 13
81373 Munich, Germany

Account Holder: WIP
IBAN: DE35 7002 0270 0036 4836 36
SWIFT (BIC): HYVEDEMMXXX

Please mention invoice number, name(s) of participant(s) and your organisation.

Cheques are not accepted.

Badges

- Upon arrival at the Lisbon Congress Center – CCL., please proceed to the registration area to receive your badge and conference material.
- Please present your accreditation or passport.
- Student registrants must show their original student I.D. card, indicating the date of validity, or a personalised letter signed by the head of the institutional department (see page 4 for more information). The student must be an enrolled student until the last day of the conference.

The registration desk will be open during the following hours:

Sunday	17 September 2023	16:00 – 18:00
Monday	18 September 2023	07:30 – 18:30
Tuesday	19 September 2023	08:00 – 18:30
Wednesday	20 September 2023	08:00 – 18:30
Thursday	21 September 2023	08:00 – 18:30
Friday	22 September 2023	08:00 – 09:30

- Your personalised badge authorises you to visit all EU PVSEC 2023 Conference Sessions, EU PVSEC 2023 Parallel Events, Industry Summit and the Exhibition on the day(s) registered.
- Badges shall be worn visibly at all times at the venue.
- Badges are not transferable to another person. In case of any exchanges of badges the participant will be excluded from the conference.
- We ask for your understanding that your personalised admission may be controlled by our staff.
- Kindly note, that lost badges cannot be replaced.



Further Information

Cancellation Conditions

Any cancellation of registration must be notified in writing to the Conference Secretariat by e-mail to pv.conference@wip-munich.de.

- For cancellations received by 15 July 2023:
100% refund of registration fee. (Please note that we will charge € 50.00 processing fee for the administrative expense)
- From 16 July to 15 August 2023:
75% refund of registration fee
- From 16 August to 31 August 2023:
50 % refund of registration fee
- From 01 September 2023:
no reimbursement

- All refunds will be processed after the Conference.
- All bank service charges will be deducted from the refundable amount.
- Requests for reimbursement must be sent in writing.

Name Change

- All registrations are only valid for the registered person.
- A registered participant, unable to attend the Conference, may indicate a substitute participant by e-mail to pv.conference@wip-munich.de. This service is free of charge.
- Accreditations will be changed to the new participant. Previous invoices cannot be changed.

Invitation Letter for Visa Application

- Conference Delegates must be accepted and confirmed authors of the upcoming EU PVSEC 2023 **or** must have registered and paid the required registration fees, before requesting an official letter of invitation for visa purposes.
- We strongly recommend requesting your invitation letter directly after receipt of notification of paper acceptance, or earlier, in order to apply for your visa in time for the Conference.
- The personalised invitation letter with stamp and signature will be available in your user profile in the user area for direct download.
- Please note that the organiser will not be able to contact or intervene with Embassies or Consulate offices on behalf of a Conference delegate.
- For any questions, please contact us via pv.conference@wip-munich.de.



Privacy Policy

We and our cooperation partners process and use personal data only to the extent necessary for the establishment, content organisation or change of the legal relationship (data inventory). These actions are taken on the basis of Art. 6 Sect. 1 lit. b GDPR, which permits the processing of data for the fulfilment of a contract or pre-contractual actions. We collect, process and use personal data only to the extent that this is necessary to make it possible for users to utilise the services and to bill for them.

For further information please visit <https://www.eupvsec.org/index.php/gdpr-privacypolicy>.

Disclaimer

The Conference organiser cannot be held responsible for any loss, injury or damage to any property, whatever the cause may be. Liability of persons and enterprises providing means of transportation or other services, however, remains unaffected. Should, for any reason outside the organisers' control (e.g. political or economic circumstances or in the case of a 'force majeure') the venue or speakers change, or the event be cancelled, the organisers will endeavour to re-schedule, but shall not be held responsible for any costs, damages or expenses incurred by registrants.

Hereby, the customer gives the Conference organiser the permission to publish any picture/video taken during the event. By taking part in this event, you grant the Conference organisers full rights to use the images resulting from the photography/video filming. These images/videos could be broadcasted in the Conference organiser's different digital channels but always with informative aims, never for commercial purposes. Only written arrangements are binding. Sole legal venue is Munich, Germany. Registration of a participant entails acceptance of these conditions.

Status as of 08 May 2023